

**"THE MISSION OF MARIONVILLE R-9 SCHOOL IS TO  
PROMOTE SKILLS, EXCELLENCE, EXPERIENCE,  
AND KNOWLEDGE FOR LIFE."**

August 17, 2011

To the Parents of Marionville Elementary Students:

I would like to take this opportunity to welcome everyone to the 2011-2012 school year! I am very happy to be here. All staff and personnel of Marionville Elementary welcome new and returning students and parents for the 2011-2012 opening day of school. With the addition of our new faculty, along with our returning faculty, and implementation of new technology, we look forward to a very successful school year!

I would like to encourage parents to participate fully in the programs our school provides for your children. You are a vital part in the mechanism of this school and we want you to be as proud and positive about our educational system as we are.

Thank you and I look forward to having a great school year!

Sincerely,

Christy Short  
Principal  
Marionville Elementary School  
Marionville, Missouri 65705

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2011-2012

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## **MISSION STATEMENT**

The Marionville R-9 School exists to prepare our most valuable resource, our children, for life after school. We are partners with the community in building strong character, good citizenship and a commitment to academic excellence.

### **We Believe:**

1. Every child is entitled to a free, quality education.
2. Every child should graduate prepared to enter the workforce or higher education.
3. Every child is entitled to a safe, well-maintained, clean, and well-equipped school.
4. Every child should be proud of the Marionville R-9 School District.
5. Our school system should be a “preferred” employer, attracting the best-possible employees.
6. Our schools should be an asset to the community.
7. Our staff and Board of Education are role models.
8. Our school staff should be of the highest professionalism and character.
9. Our schools should be responsive to the needs of the community.
10. Decisions should be based on the needs that will benefit the majority of students.
11. We believe parents should be partners in the education of their children.

### **Planning Categories:**

- Community Involvement
- Student Achievement
- Facility Planning and Development
- Accountability
- Personnel

## **I. Community Involvement**

### **VISION**

The school, parents and community will be active partners in developing successful students and future leaders.

### **GOALS:**

1. The district will develop three strategies that promote positive relationships between the school district, school board and community partners.
2. The district will provide three mechanisms for community feedback to the school district.
3. The district will develop three strategies to increase community awareness of the district’s mission and the role of the Board of Education.
4. The district will develop strategy to recruit and utilize volunteers in the district.

## **II. Student Achievement**

### **VISION**

The Marionville R-9 District will provide instructional programs and professional development activities that support continuous improvement with student achievement.

### **GOALS:**

1. Provide professional development for teachers directly related to improving M.A.P. scores, which emphasize instructional teaching techniques.
2. The Marionville R-9 School District will meet or exceed the state criteria for each performance area included in the Annual Performance Report.
3. Students will be reading at grade level by the end of the 3<sup>rd</sup> grade.

## **III. Facility Planning and Development**

### **VISION**

The school district's facilities and grounds shall provide a clean, safe, well-maintained environment that supports the educational goals of the district.

### **GOALS:**

1. The administration will present to the Board annually a one-year and five-year plan for maintenance and capital improvements.
2. The district will reach and maintain ADA compliance.
3. The district will develop three strategies to involve the community in long term planning for school facilities.
4. The district will develop a five-year plan to air condition the school facilities.

## **IV. Accountability**

### **VISION**

The District will provide relevant information regarding our student's strengths and weaknesses and how well our school is performing, along with developing options and identifying resources for helping students in need of improvement.

### **GOALS:**

1. The District will prepare and distribute an annual report card that includes information on how students in the District performed on state assessments. The report card must state student performance in terms of three levels: basic, proficient and advanced.

## **GOALS: (CONT.)**

2. The District will notify parents if the District has been identified as needing improvement, corrective action or restructuring, and if the options are available to them regarding choice and supplemental educational services.
3. The District will notify parents annually of their “right to know” about teacher qualifications.
4. The District will conduct a comprehensive review of the District’s educational programs and services on a bi-annual basis.

## **V. Personnel**

### **VISION**

The District will seek to attract and develop employees of the highest quality. Our school and staff should be viewed as positive role models in the community.

### **GOALS:**

1. The Board will provide financial resources for tuition reimbursement for professional staff.
2. Total compensation for teachers, administrators, and support staff will be at or above the average for our conference.
3. Ninety-five percent of the district’s certified personnel will be fully certified in their teaching field.

LIST OF ELEMENTARY TEACHERS

KINDERGARTEN- BECKY CURTMAN, SARAH KELLEY, AMY REDUS

1<sup>ST</sup> GRADE - DENISE CLINKINGBEARD, KELLY COLBERT, TAMMY GREER

2<sup>ND</sup> GRADE - RENA' ADAMS, LORIE HAMMAN, NICOLE RAPER

3<sup>RD</sup> GRADE - KIM DANIELS, WHITNEY PACKWOOD

4<sup>TH</sup> GRADE - ELISHA NELSON, DANA PATTON, KAYLA VERFURTH

5<sup>TH</sup> GRADE - MISSY DELOZIER, DAVID GREER, MICHAEL LEE

ART - MARRISSA GODDARD

MUSIC - LESLIE MCCULLOUGH

P.E. - TED YOUNG

LIBRARIAN - CINDY MUELLER

RESOURCE  
TEACHER - TABATHA LOONEY

SPEECH/  
LANGUAGE- YVONNE BAUDER

TITLE TEACHER- CANDY LAWSON

SP. EDUCATION- AMBER PECK

COUNSELOR- LAURA MACARTHUR

PRE-SCHOOL- JACLYNN MAIS

TECHNOLOGY- RUSS WITT

### ADDRESS CHANGES

If there are any changes in your address, phone number, place of employment or emergency contact person for your child, PLEASE notify the Elementary Office. This will save valuable time if you are needed in an emergency situation.

### ALTERNATE DISMISSAL PLANS

Your child must have a dated note and/or personal verification from you if your child will be picked up or is going some place different after school **OR** the child will be kept on their regular schedule. However, we ask that notes about alternative plans be limited to emergency situations only. We stress that if a change is not given, your child **WILL** ride the bus home as usual. **IF your child is going home with another student, BOTH parents must send a note, granting permission or the child will go home as usual.** If a phone call is made concerning change in plans, this needs to be made to the elementary office by at least 2:30 pm.

### ARRIVAL/DEPARTURE AREAS GUIDELINES FOR STUDENTS

Student arrival/departure areas:

1. Parents are to drop off and pick up students outside the elementary office on College Street. Walkers will also be picked up at this same location.
2. The Superintendent's office entrance will be strictly for bus loading and unloading only.
3. The parking lot will be utilized for faculty/staff parking only. All other parking on streets and by the agriculture building will be available for parents and visitors.
3. Students are not to arrive at school before 8:00. The only early arrivals are students who are being tutored.

### ARRIVAL/DEPARTURE SAFETY PROCEDURES FOR STUDENTS

Please copy this number in your phone book: 258-2550, the elementary office number. All students are to leave promptly for home after dismissal. When students must be excused from school, a note from parent is to be sent to the office. The parent is to go to the office first to sign-out their child. The office will intercom classroom and the student will be sent to the office.

### ARRIVAL/DISMISSAL TIME

School begins at 8:30 a.m. Students arriving before 8:10 a.m. are to go directly to the cafeteria. School dismissal will begin at 3:03 with Kindergarten students. **PARENTS ARE NOT TO STOP IN ROAD TO WAIT FOR CHILDREN. PLEASE PARK IN INDICATED AREAS ONLY. THE CITY POLICE CAN ISSUE TICKETS FOR PARKING IN THE PICK-UP AREA.** Do not block traffic in this lane to wait for all your children. You will be asked to circle back around until your oldest child is to be picked up. Only bus riders are dismissed by the superintendent's office.

### ATTENDANCE

Regular attendance on the part of your child is a significant factor in determining his or her school progress. The program of the effective classroom is planned to develop and sustain the

interest of the pupil. When a child is irregular in attendance the sequence of learning is broken. This frequently results in learning difficulty and decreased interest which, in turn, slows progress and dulls the urge to attend regularly. Because attendance is so important, pupils should be absent only for important reasons, such as personal illness. The importance of being in school everyday is emphasized by the compulsory attendance laws of the state of Missouri which require children to attend school regularly. **SEE BOARD POLICIES & GUIDELINES, PAGES 1 & 2, FOR ELEMENTARY ATTENDANCE POLICY, REVISED IN 2010.**

It is hoped every parent is sufficiently interested in the welfare of his or her child to make all reasonable efforts to encourage regular and punctual school attendance.

We ask all parents to call the school if their child will not be at school. The school number is 258-2550. This call needs to be made by 9:00 a.m. so that we know where each child is. If a call hasn't been received by 9:00 a.m. a call home may be made to check on your child.

#### **BREAKFAST/LUNCH PRICES/INFORMATION**

Breakfast is served each morning in the cafeteria between 8:00 a.m. and 8:20 a.m. Non-bus riding students are to be at the school at 8:00 a.m. if planning to partake in the breakfast program. The breakfast program is voluntary. Elementary students eat lunch in the cafeteria. They may bring their lunch from home or purchase a hot lunch each day. Students are not allowed to buy pop at school for lunch. Students are issued a lunch card that enables them to open a lunch account. The following are guidelines for the lunch program:

1. Place a check or cash in an envelope, seal it, put your child's name, teacher's name and amount enclosed on the outside. Child will give to the classroom teacher. Please include only 1 check per child in each envelope.
2. Each student will have a personal lunch card to access his/her account. All cards will be kept in the classroom. After the student has received their tray, their card will be scanned by the cashier, and the meal account balance will be reduced accordingly.
3. If a student for some reason does not eat on a given day, the account will not be charged that day. The money simply remains in the account for use another day.
4. The student will be given a printed reminder when additional money is needed. **If your child owes money to the cafeteria when their class has a scheduled field trip, he/she will not be allowed to attend until the account is paid.**
5. Some students may qualify for free or reduced lunch. Meal applications will be sent home the first day of school. We encourage all parents to complete the necessary application forms and return the first week of school. (ALL INFORMATION IS CONFIDENTIAL.)
6. BE COMFORTABLE IN KNOWING THAT ALL SCAN CARDS ARE IDENTICAL. NO ONE CAN TELL THE DIFFERENCE IN CARDS.

We encourage you to deposit as much money as possible at one time, because it will be easier for you and for us. If you send cash, please just send bills (no coins). To help you decide how much to send, here are some examples:

1 WEEK	2 WEEKS	3 WEEKS	4 WEEKS
\$7.50	\$15.00	\$22.50	\$30.00

Costs for the breakfast/lunch programs are as follows:

Breakfast	- \$.80 / reduced \$.30
Extra milk/juice	- \$.30
Lunch	- \$1.50 / reduced \$.40
Extra milk	- \$.30
Adult breakfast	-\$1.20
Adult lunch	-\$2.00

### BUS MISCONDUCT

In order to insure the proper maintenance of behavior and safety for all students and bus drivers, the Marionville Board of Education has adopted the following policy for students utilizing the Marionville R-9 Transportation System:

- 1) Upon receiving the first blue card the student shall have his/her parent and principal sign the card before he/she is allowed to ride the bus. The bus driver shall give the card to the principal at which time the student and principal will attempt to resolve the problem.
- 2) Upon receiving the second blue card the student shall have his/her parent and principal sign the card before he/she will be allowed to ride the bus. The principal shall contact the parent by letter explaining the consequences should the student receive a third blue card.
- 3) Upon receiving a third blue card the student shall have his/her parent and principal sign the card before he/she will be allowed to ride the bus. The student shall be returned home, but will not be allowed to ride the bus for 3 school days.
- 4) Upon receiving a fourth blue card the student shall have his/her parent and principal sign the card before he/she will be allowed to ride the bus. The student shall be returned home, but will not be allowed to ride the bus for 10 school days.
- 5) Upon receiving a fifth blue card the student shall have his/her parent and principal sign the card before he/she is allowed to ride the bus. The student and parent shall meet with the Board of Education and the administration. The Board of Education shall render a decision as to whether the student shall be allowed to ride the bus again or not at the conclusion of the meeting. The parent will be notified of the decision.

The bus driver may meet with the student, parent and principal when misconduct occurs on the bus.

When students are not allowed to ride the bus for disciplinary reasons they are also not allowed to ride the bus to extra curricular activities.

In case of gross misconduct which would endanger the safety of the student or driver disciplinary action shall be initiated immediately by the administration and/or the Marionville Board of Education.

## BUS REGULATIONS

Free transportation is provided for children in grades kindergarten through twelve living one mile or more from school. Both the school and the home have the responsibility of teaching our children good safety and conduct rules for bus riding. The following are the safety regulations:

- 1) Children should be waiting at the bus stop to board the bus rather than waiting to leave the house after the bus arrives. Exception: inclement weather.
- 2) Children should wait at the bus stop in an orderly fashion without pushing or fighting.
- 3) Children should never stand in the roadway while waiting for the bus.
- 4) The driver is in charge of the children and the bus. Children must obey the driver promptly and cheerfully at all times. This would include not only while a child is riding the bus, but also when he is boarding and leaving. The driver does have the authority to assign seats when the necessity arises.
- 5) Children must remain seated at all times while the bus is in motion.
- 6) With the exception of normal conversation, classroom conduct must be observed at all times thus allowing the driver to concentrate on driving safely without distraction.
- 7) Children should not carry on unnecessary conversation with the bus driver.
- 8) Arms or head must not be extended out of the bus windows at any time.
- 9) If your child is a bus rider, it will be assumed that he will ride each day, both ways, unless arrangements are made indicating otherwise. Please notify us if for some reason your child will not be riding the bus home after he has ridden to school. This will save us time searching for a child not accounted for on the bus. Please notify us if for some reason your child will not be riding the bus to school in the morning. The bus barn number is 258-2524. A call to the bus barn at 7:00 a.m. would be appreciated.
- 10) Scuffling, fighting, obscene language, throwing articles, littering, spitting, pinching, and disobedience of instructions given by the driver are forbidden.
- 11) No food, candy or beverage is to be consumed on the bus.
- 12) No animals or glass containers are allowed on the bus.
- 13) When having a party or sleepover parents are to pick up students. A large group of students will not be allowed to ride the bus.

Hopefully, these safety regulations will be explained and discussed with your child at home as well as in the classroom. We feel that it would be indeed unfortunate for a child to lose his privilege of riding the bus to school because of unsafe conduct.

## CARE OF PERSONAL PROPERTY

The school district is not responsible for items brought from home by students, whether by loss or by being stolen or destroyed. Your child needs to leave valuable or personal items at home. If there is something that your child wants to bring, please have him/her to clear this with either their teacher or the elementary office. Cell phones and laser pointers are not allowed. Student cell phones are banned from school grounds during the instructional day as well as during extracurricular activities. This is a current board policy. Violation of this policy will result in ISS

for the first offense, while second offenses will result in two days of OSS and the third offense will be three days of OSS.

### CARE OF SCHOOL PROPERTY

The school district provides for pupils property of considerable value in the form of books, supplies, and equipment. While some wear and tear on these materials is to be expected, improper use or abuse of them cannot be tolerated. If the latter is found to be true, or if books or materials are lost, pupils and their parents are expected to pay for them. Respect for other people's property, as well as their own, should be a part of every pupil's growth and development. Supervision and guidance are provided by teachers and administrators with the hope that such an attitude by pupils will be the result.

### CLASSROOM VISITATION

For the safety of all students in the building, **all visitors must check into the elementary office upon arrival at the school. If it is necessary for parents to visit with a classroom teacher, an appointment can be made at that time or the teacher will be contacted to see if this is an appropriate time for this visit to occur. If so, a visitor's pass will be issued before proceeding down the hallway. You will need to check out at the elementary office and return your pass before exiting the building.** Your child's safety, as well as instructional time will be protected.

### DISCIPLINARY ACTIONS

Students who become involved in areas of problem behavior will be subjected to certain disciplinary actions. Depending upon the behavior problem of the student, there are steps that a student can expect to occur. Exceptions: Violent or Physical Behavior, Drugs or Alcohol. The following steps will be options utilized in most instances. However, the final decision is up to the discretion of the principal.

A. Informal Talk - The teacher or principal will talk to the student and try to reach an agreement regarding how the student should behave.

B. Conference - A formal conference is held between the student and one or more school officials. During this conference, the student must agree to correct his/her behavior.

C. Parent Involvement - Parent(s) notified by telephone, personal contact, or discipline note. A conference may be conducted between the student, his/her parent(s), appropriate school personnel and any other individuals concerned.

D. Out-of-School Suspension, 1 to 10 days - The student is informed that he/she is subject to a suspension. The student is afforded the appropriate due process procedure. Following this procedure, if the building administrator determines that a suspension is in order, it will be administered at that point. Students may not make up work during an OSS. The student is responsible to get the missed work from the teacher.

E. In-School Suspension - In-school suspension will be assigned by the building principal for violations of school rules and other misbehavior. Teachers will complete assignment sheets for students assigned to in-school suspension. Students assigned to in-school suspension will observe all rules. Students given an OSS from misbehaving in ISS will not be allowed to receive credit for missed assignments.

F. Loss of Privileges- There may be certain privileges such as free time, recess, field trips, etc., that may be taken away if the behavior is determined to cause problems for the student or those around him/her.

DISMISSAL TIMES BY GRADE LEVEL

<b>K – 1<sup>st</sup></b>	<b>2<sup>nd</sup> – 3<sup>rd</sup></b>	<b>4<sup>th</sup> – 5<sup>th</sup></b>
<b>3:03</b>	<b>3:07</b>	<b>3:10</b>

DRESS CODE REGULATIONS

The Board of Education expects student dress and grooming to be neat, clean, and in keeping with community standards, so that each student may share in promoting a positive, healthy and safe atmosphere within the School District. This expectation includes the school day and extracurricular activities.

Student dress and grooming will be the responsibility of the individual and parents/guardians, within the following parameters:

1. Dress and grooming will be clean and in keeping with health, sanitary and safety requirements.
2. All students shall wear shoes, boots or other types of footwear.
3. Dress and grooming will not disrupt the teaching/learning process or cause undue attention to an individual student. Examples of disruptive dress include, but are not limited to:
  - a. Hats, caps or bandanas worn on the head.
  - b. Shirts that expose the midriff.
  - c. Clothing with profanity, vulgarity, obscene language, drug or sexually suggestive phrases.
  - d. Visible undergarments.
  - e. Wallet chains, dog collars, dog collar chains or other heavy gauge chains.
  - f. No oversized sleeveless shirts are to be worn without an undershirt.
  - g. No exposed halter tops, one armed tank tops, tube tops or spaghetti straps.
  - h. Pajama bottoms or boxer shorts.
  - i. Distracting hairstyles or unnatural hair colors.
  - j. skate shoes.
  - k. No piercing, other than in the ear
  - l. All student shorts, skirts, skorts, etc. can not be above the fingertips of that student when that student is standing with arms down to the side of the body. The final decision

as to whether or not an article of clothing is too short to be school appropriate will be up to the discretion of the student's building principal

4. Class activities which present a concern for student safety may require the student to adjust hair and/or clothing during the class in the interest of maintaining safety standards.
5. Students shall not be permitted to wear clothing that advertises or promotes the usage of alcohol, tobacco or drugs.
6. Additional dress regulation may be imposed upon students participating in certain extracurricular activities.

When, in the judgment of the principal, a student's appearance or mode of dress disrupts the educational process, or constitutes a threat to health or safety, the student may be required to make modifications.

### ELECTRONIC DEVICES

**NO electronic devices will be allowed at school. If any are present at school, they will be confiscated and disciplinary action will result.**

### FIELD TRIPS

**Beginning with the 2011-2012 School year, no siblings will be allowed on school field trips, regardless of age. This includes younger siblings, as well as school-aged brothers and sisters that should be in school. Parents and/or guardians are welcome to attend, but do need to provide their own transportation.**

### GUIDANCE

The guidance counselor provides a vital service of helping students make wise decisions and intelligent plans by considering students' interests, ability, and aptitude. The counselor will also lend a sympathetic ear and endeavor to aid students with their personal problems. The counselor is available for individual, group, and class counseling.

### HEAD LICE

Because school attendance brings large numbers of children into close contact daily, it often results in transmission of communicable diseases, including head lice infestation. Head lice do not carry any disease, nor does their presence mean that your child is dirty. However, to prevent further spread, the condition must be treated at once. If you notice your child is bothered by itching in the head or neck area, you should examine the area for white nits or small black lice. Everyone in the family must have hair washed with special shampoo, all bedding and clothing in contact washed in extra-hot water, and rugs and upholstery vacuumed very thoroughly. The school nurse is available for consultation (or you may contact your family doctor) who will keep the information confidential. This is a great aid in control of this persistent problem.

The Board of Education has adopted a "no nit" policy, which means that a student will not be allowed back in school until all visible nits are removed. Children sent home with head lice must be accompanied by a parent/adult to be checked by the school nurse before they may reenter the classroom. An empty box of the special shampoo used must be brought to the nurse so

documentation can be obtained to verify treatment. After being checked by the nurse, the child will either be sent back to class or home for continued treatment.

### IMMUNIZATION REQUIREMENTS

Immunizations must be completed by the first day of school. The Missouri School Immunization Rule requires that all Missouri public school children must have the following immunizations in order to attend school:

**K-5<sup>th</sup> Grade** – DPT/DT/Td – 4 + Doses

Hepatitis B – 3+ Doses

Polio – 3+ Doses/last dose on or after 4<sup>th</sup> birthday-Maximum 4 Doses

MMR – 2 Doses

**K-1<sup>st</sup>** - Varicella (chicken pox) or written proof of disease- 2 doses

**2<sup>nd</sup> – 5<sup>th</sup>** – Varicella (chicken pox) – 1 dose

If your child’s immunizations are not up-to-date, this should be taken care of as soon as possible. It is our policy, according to Missouri Law, that a child may not enter school until ALL immunizations are complete.

### INCLEMENT WEATHER DISMISSAL

Morning dismissal before school: when severe road and weather conditions exist, the Superintendent of Schools and Bus Supervisor will meet and inspect conditions. If the decision is made to close school that day, the proper radio and T.V. will be notified.

Our school notification system, School Reach, will be implemented if school is going to be dismissed, as well. Be sure all numbers are updated in the elementary office at all times, so you will receive notifications from the school. **It is vital these numbers are kept updated. If not, it is not possible for School Reach to contact you in the event of an emergency.**

### INVITATIONS

To eliminate hurt feelings please do not distribute party invitations at school. Exception: if the whole class is being invited.

### LIBRARY

A library is available with a full time certified librarian in charge. The library will be open 8:00 a.m.-3:30 p.m. Monday through Friday. Students and teachers are informed of materials available and are trained in selecting and using these library materials in their search for answers and reading enjoyment. Students are responsible for books checked out to them and must pay for lost or damaged books.

### LUNCH TIMES BY GRADE LEVEL

<b>K</b>	<b>1<sup>st</sup> – 2<sup>nd</sup></b>	<b>3<sup>rd</sup></b>	<b>4<sup>th</sup></b>	<b>5<sup>th</sup></b>
<b>10:50-11:25</b>	<b>10:50-11:20</b>	<b>11:25-11:55</b>	<b>11:25-11:50</b>	<b>11:25-11:50</b>

### MAKE-UP WORK

When possible, teachers shall allow students whose absences have been excused a reasonable opportunity to complete work missed. It shall be the student's responsibility to contact the teacher and complete the work as directed by the teacher. The teacher shall have the right to set reasonable deadlines for turning in make-up work. It shall be the responsibility of the student to ask for and complete all missed assignments. Please call the office about picking up homework for your child. Homework may be picked up in the office after 2:30 p.m.

### MISSOURI CHILDREN'S VISION LAW

This law requires every child enrolling in Kindergarten to receive a comprehensive eye examination from a state licensed optometrist. The cost of this exam is the responsibility of the parents.

### PLAYGROUND RULES

- 1) No fighting or pushing.
- 2) No profanity.
- 3) Go down slide feet first only.
- 4) No jumping off slide.
- 5) No pushing or passing another person on ladder of slide.
- 6) No tackle football, hardball, or soccer.
- 7) No standing on swings.
- 8) No jumping from swing while it is in motion.
- 9) Students will obey teachers/adults who are supervising playground at all times.
- 10) Students will obey and respect all teachers/adults.
- 11) No skateboards.
- 12) No toy guns.
- 13) No sharp instruments or dangerous objects (knives, pencils, combs, etc.)
- 14) No matches or lighters.
- 15) No throwing rocks, dust, or gravel.
- 16) No playing with sticks.
- 17) No entering the building without teacher permission.

### PROMOTION / RETENTION

Retention is seldom used in our school, however, in some cases it does occur. The decision to retain a child should be based on numerous factors: Low grades, low reading ability level, low test scores, lack of maturity, attendance, intelligence and ability level. Retention is considered after lengthy evaluation of the student's needs and conferences with parents, teachers, counselor, and administrators. However, the STATE LAW NOW REQUIRES no student shall be promoted to a higher grade level unless that student has a reading ability level AT or NO MORE THAN ONE GRADE LEVEL BELOW THE FIRST MONTH OF THE GRADE LEVEL THAT THE STUDENT IS IN THAT SCHOOL YEAR. An exception to this law is for students receiving special education services. Parents/Guardians will receive prior notification and explanation concerning the retention. The final decision will rest with the school administration.

### PUBLICATION POLICY

Any material printed or otherwise distributed on school property, other than official school publications and routine classroom instructional materials, must have approval from the Superintendent. When materials are duly approved and distribution is authorized, the identity of the publisher and point of publication must be clearly stated.

### RULES AND REGULATIONS FOR STUDENTS

- 1) Running is not permitted in the building or to and from the buses.
- 2) Students are not allowed to bring drugs, alcohol, tobacco, knives, guns, sharp objects or dangerous instruments to school. These will be confiscated and returned only to parents/guardian.
- 3) Chewing gum or drinking pop is not allowed at school unless approved on special days. Exception: students bringing their lunch from home may bring pop in an aluminum can.
- 4) Pupils are not to bring playthings or pets to school unless permission is given by the teacher. The school is not responsible for losses.
- 5) Good manners and table etiquette are to be practiced at all times in the cafeteria.
- 6) Children are not to be on the playground area before school.
- 7) Touching another student during an argument will result in disciplinary action.
- 8) Public display of affection is prohibited in school.
- 9) Students will not use profanity in school, or at any school function.
- 10) Hats will not be worn in the school building.
- 11) Marionville Elementary School is a well kept building and students hopefully will be very proud to attend classes here. It is the responsibility of each student to practice good citizenship in the care of the facilities.
- 12) No skateboards allowed at school.
- 13) No roller skate shoes allowed at school.

### SCHOOL OFFICE

The school office can provide necessary assistance to help solve many school related problems. A telephone call to the school office or a personal visit can sometimes clarify a situation and help parents with what seems to be a problem. Please feel welcome to call or visit the school for information and assistance. The administration is available daily from 8:00 a.m. to 3:25 p.m.

## SCHOOL SUPPLY LISTS

<b>Pre-K</b>	<b>K</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b><u>Little Comets</u></b>	1-24 Count Crayons (any brand)	12-#2 Wood Pencil	1 24 Ct.Crayola Crayons	1 Blue Pocket Only Folder	3 – boxes tissues	1-2- 200 Ct. Kleenex Tissue
3 Glue Sticks	1 pair Scissors	1 24 Count.Crayola Crayons	1-7"-12 Ct.-Crayola Pre-sharpened Colored Pencils	1 Red Pocket Only Folder	Crayons or colored pencils	1-12 count colored Pencils
1 Box of baby Wipes	3-Bottles Elmer's School Glue	1-7"-12 Ct.-Crayola Pre-sharpened Colored Pencils	24-#2 Wood Pencil	1 Green Pocket Only Folder	24 pencils	24-#2 Wood Pencil
1 Container-Clorox Disinfecting Wipes	12-#2 Pencils	1 Blunt 5" Fiskar Scissors	1 Elmer's 7 5/8 oz. School Glue	1 Yellow Pocket Only Folder	2 – Glue sticks	1 Highlighter
<b><u>Stars and Comets</u></b>	1- Pink Eraser	1 Elmer's 4 oz. School Glue	4 Large Glue Sticks	1 Purple Pocket Only Folder	2 inch binder	1-3" Hardback Vinyl Binder
1 – 1 ½ inch 3-rign binder	2- Folders with pockets	8 Small (6 oz.) Elmer's Glue Sticks	1 Sharp 5" Fiskar Scissors	1 Orange Pocket Only Folder	6-folders without brads	1-4 oz. Elmer's School Glue
6 Glue Sticks	1-Plastic School Box	1- 200 Ct. Kleenex Tissue	Ruler with in/cm	24-#2 Wood Pencil	Multiplication Flash cards	1 Yellow Pocket Only Folder-3 hole
1 box-Baby Wipes (GIRLS)	2-Boxes Tissue	1 Plastic School Box	3 Asst. Pocket only folder	1-4 Oz. Elmer's Glue	2- highlighters	3-120 pg. + Wireless Notebook Perf. Wide-Rule
1 box-Gallon Baggies (GIRLS)	2-Baby or anti-bacterial wipes (for skin)	2 Asst. EXPO2-Low odor Chisel Dry Erase	1 Plastic School Box	2-110 Ct. Kleenex Tissue	5- writing notebooks – 70 count	1-8 Tab Asst. Index Divider
1 box-Sandwich Baggies (BOYS)	1-Clorox Wipes (not for skin)	2 Pink Bevel Eraser	2 – Boxes Kleenex Tissue	1 Plastic School Box	4 pack dry erase markers	1-Notebok Pouch (pencil storage) 2-3/hole
1 box-Kleenex (BOYS)	4-EXPO Black Fine Tip Dry Erase Markers	1 Asst. Pocket only folder	1-Box Clorox Wipes	1 24 Ct.Crayola Crayons	1 – disinfecting wipes	1- 6" Protractor-Clear
May need additional items later in year.	1-Ziplock Baggies (any size)	1-70 Ct.-Spiral Comp. Book Wide-Rule	2- Big Erasers	1 Clorox Wipes-35 Ct.-Not for Skin	Scissors	1-12" Plastic ruler-3/hole to put in binder
		1 Pkg. Paper Towels (BOYS)	1 Spiral Notebook	1 Sharp Scissors	Tape refill	1 Blue Medium Stick Pen
		1 Pkg. AA Batteries (BOYS)		2-70 Ct. Spiral Comp. Book Wide-Rule	1- roll of paper towels	2-Pink Erasers
		1-Box Clorox Wipes (GIRLS)		4-small glue sticks	Germ-X	1-5 <sup>th</sup> Grade Assignment Agenda (Get from school-\$4.00)
				1- Big Eraser	Expo Cleaner - Optional	
				1 – homework folder	Index cards - Optional	

**\*No Rolling Backpacks or Trapper Keepers for any grade level.**

### SERIOUS INJURIES

In case of a serious accident at school, the parent is called immediately. Upon failure to locate the parent we will contact any other individual that you indicate should be called in case of an

emergency listed on the emergency procedure form. Please be certain we have your correct home and employment phone numbers, and as a safety measure, please give the phone number of a near neighbor or friend that can be called in an emergency.

### STUDENT BEHAVIOR

We are all proud of the general tone of good discipline that exists in our school. This comes about through cooperative effort of school personnel, parents, and students working hard to maintain this pride and in providing an atmosphere where an orderly educational process can take place.

Most students are very serious about their school experiences and want to get the most from them. They have a good attitude toward school and generally would have little difficulty in following school rules. A few students, unfortunately, do not share these principles and attitudes and their behavior can create problems for everyone involved—students, teacher, administrators, and parents.

No student or parent should expect to automatically receive either the minimum or maximum disciplinary action when they are involved in a problem. This will be determined on an individual basis based on a wide range of variables; such as, but not limited to, the age of student, past record of behavior, attitude, the severity of the infraction, and the severity of the problem as it exists in that particular setting. School administrators must exercise professional judgment in these decisions. It should be noted that these guidelines are in effect throughout the school day, at any school-sponsored event, or on a school bus going to or from school or a school-sponsored event.

### TARDIES

Students who arrive after 8:30 a.m. will be counted tardy. If a student has 3 or more tardies per quarter an ISS may be assigned.

### TELEPHONE MESSAGES

The school telephone is for business and emergency calls. To protect the teachers and students from interruptions and to make sure the best use of telephone service in our school, good judgment suggests some reasonable restrictions in the use of the school telephone. Necessary messages will be taken in the office and relayed to students or teachers. Requests from parents for a teacher to call are given to the teacher so that a return call can be made when the teacher is available. Please make any special arrangements for the afternoon with the child before he leaves home in the morning. Students will be allowed to use the phone with permission from the principal, however, the use of the telephone for children to make overnight arrangements is discouraged.